

The Nutley Historical Society
65 Church Street, Nutley, NJ 07110
973-667-1528

Rental Agreement

Rental fee (4 hours) \$375
(Fri/Sat/Sun)

Rental Fee (4 hours) \$175
(Mon-Thurs)

Additional hourly fee @ \$50/hour

Security Deposit Fee. *Said deposit shall be refunded after the event in the absence of any damages to the property or its contents.**

\$150.00

Date of Event: _____

Time of Event: _____

Type of Event: _____

of Guests: _____

of Tables: _____

#of Chairs: _____

Amount Paid:

Name of Renter: _____

Address: _____

Email: _____

Home Phone: _____

Cell Phone: _____

The Renter must agree to the following terms as well as any posted signs:

- ▶ No smoking permitted on the premises.
- ▶ No Parking on grass areas.
- ▶ No DJs or smoke machines permitted on the premises.
- ▶ No loud noise or music after 10:30 PM.
- ▶ No liquor is allowed on the premises other than beer and/or wine.
- ▶ The hall will be occupied no later than 11 PM.
- ▶ Do not open windows, especially on the second floor for safety reasons.
- ▶ The use of tape, tacks, pushpins, staples, clamps, etc. is prohibited.
- ▶ All spills, including the kitchen area, must be cleaned up immediately.
- ▶ The premises must be left in the same condition as found. All decorations must be removed; all table surfaces should be wiped clean; all trash (no liquid) must be put in sealed plastic bags supplied by the renter.
- ▶ Charges for additional hour(s) begin 10 minutes after the contracted 4-hour rental.

- **Note:** The park area next to the museum is not a part of the museum; but the Township of Nutley.
- **The renter will pay any violation summons.**

**The renter agrees to pay for any damages exceeding the security deposit.*

Rental REFUND only within the 30 days from signature of contract. No refund after 30 days of signing the contract.

Signature of Renter: _____

Date: _____

Office Use Only:

Signature of NHS Representative: _____

Date: _____

Date Fee Received: _____

Check#: _____

Amount: _____